

Instructions on how to access to course:

EOPSS Learning Management System

<http://training.eopsslearning.com/>

Logging in:

- Your username will be your **driver's license number** (with no caps) or your state employee ID number (for state employees)
- Your password will be **changeme** for the first log-in; it will prompt you to change your password.
- If you have previously logged in, the password will be whatever you set it to.
- Passwords do not change. If you cannot remember your password, please use the password reset option. It will be emailed directly to the email address on file in your profile with minutes. If you do not have a valid email or do not receive the email within several seconds, visit the 'Contact Us' link to contact your agency administrator.

*If you do not have an account please contact Melixza G. Esenyie at Melixza.Esenyie@state.ma.us

How to access the course:

- Dashboard (on the left hand side) click on All MPTC Courses
- Click on Specialized Training
- Then click on <http://training.eopsslearning.com/course/view.php?id=294>

*please consider using Firefox or Chrome